

AGM Minutes 8TH JUNE 2013

**ATCANZ Training Centre**

**De Havilland Way**

**CHRISTCHURCH**

WELCOME AND MEETING OPENED: 11.06am

**PRESENT:** Christine Christian, Heather Cooper, Evelyn Cooper, Mark Kinaston-Smith, Judy Williams, Glenda Schumacher,

Rosemary Lee-Oldfield, Jennifer Howard (Patron), Donna Harley, Andrea Parker, Angela Cameron, Kay James, Noeline Jeffries,

Alison Cunningham, Miranda Tresise, Steph Bullock, Vicky Siddall, Marilyn Montgomery, Maxine Pelham.

**APOLOGIES:** John Flintoff, Helen Hansen, Bev Birkett, Sheryl Goble, John Moore,

**Judy/Christine**

**MINUTES OF PREVIOUS MEETING:**

Read by Andrea

**Judy/Alison**

**MATTERS ARISING:**

John has received some boxes from Andrea and Helen. There are still more boxes to be sent from Helen and Donna. Andrea to

make sure that all the boxes are sent to John before the next meeting.

**CORRESPONDENCE IN:**

*New Zealand Walking Access Commission - Tabled*

*Horse Welfare - Tabled*

*Tony Sandall* – Email. A discussion was held about having this book advertised on our website and Facebook Page. Jennifer expressed her concerns about this. It was decided not to endorse this on our media sites.

*Pegasus ARC* – Andrea read and tabled this letter. A discussion was held. Andrea and Rosemary responded to certain points that were raised. It is up to the individual Club Secretaries to pass on information that is sent to them. NZRC are unable to do more in this area. It was felt that if Clubs pass on information to local papers advertising information about local equestrian events, this should increase the profile of equestrian activities in local areas.

*Sarah Hazelwood* – A letter read by Vicky re: apologies

**CORRESPONDENCE OUT:**

- Pegasus Adult Riding Club
- Tony Sandall

**REPORTS:**

*PATRON:* North Island Patron, John Moore. Read by Christine – Tabled **Judy/Rosemary**

*PATRON:* South Island Patron, Jennifer Howard gave a verbal report. **Judy/Rosemary**

*PRESIDENT:* read by Christine - tabled **Andrea/Rosemary**

*NI VICE-PRESIDENT:* Noeline gave a verbal Report. **Christine/Judy**

*SI VICE-PRESIDENT:* Vicky Read her report. Tabled **Heather/Andrea**

*BRIDLEWAYS:* Rosemary read both SI and NI reports. Tabled **Glenda/Donna**

*TRAINING / EXAMINER:* Evelyn read her written report - Tabled. **Donna /Judy**

*RIDERS ROUND-UP:* Heather gave a verbal report **Andrea/Christine**

*SECRETARY / TREASURERS:* Andrea gave a verbal report **Christine/Judy**

*FINANCIAL REPORT:*

NZRC Chq Account as at 30 March 2013 \$21,648.68

NZRC Achiever Account as at 30 March 2013 \$5,494.67

**Balance of Accounts \$**

Bridleways Chq Account as at 30th March 2013 \$

Bridleways Achiever Acc as at 30th March 2013\$

**Balance of Accounts \$**

**Alison/Kay**

**ELECTION OF OFFICERS:**

PATRON NI: John Moore Accepted Unanimous

PATRON SI: Jennifer Howard Accepted Unanimous

PRESIDENT: Christine Christian Accepted Unanimous

NI VICE-PRESIDENT: Noeline Jeffries Accepted Unanimous

SI VICE-PRESIDENT: Rosemary Lee-Oldfield Declined

Vicky Siddall. Accepted Duly Elected

SECRETARY/TREASURER: Andrea Parker Accepted Unanimous

BRIDLEWAYS SI:Rosemary Lee-Oldfield (ass) Accepted Unanimous

BRIDLEWAYS NI : Bev Birkett Accepted Unanimous

RIDERS ROUND-UP: Heather Cooper Accepted Unanimous

WEB SITE EDITOR: Jean Fitzgerald Unanimous

COMMITTEE:

Evelyn Cooper Elected by Secret Ballot

Marilyn Montgomery Elected by Secret Ballot

Glenda Schumacher Elected by Secret Ballot

Donna Harley Elected by Secret Ballot

Mark Kinaston-Smith Elected by Secret Ballot

Judy Williams Co-Elected onto the committee

John Flintoff Co-Elected onto the committee

Sarah Hazelwood Co-Elected onto the committee

Unanimous

Voting papers to be destroyed **Christine/Judy**

Judy feels that everyone who put his or her name forward should be allowed onto the committee. We should not discourage anyone who is willing to come on and give his or her valuable time. If we elect our five members then we can co-op other willing people.

**REMITTS:** Nil

**ACCOUNT SIGNATURES:** To stay the same.

**REGISTERED OFFICE:** To stay the same.

**REVIEWER FOR 2012/13:** Trish Furness \$200-00

**AFF FEES:** To stay the same.

**SUBS FOR 2013/14 SEASON:**

Individual \$15.00

Club \$30.00

Club affiliation members \$5.00

Family (Bridleways) \$20.00

National Body (Bridleways) \$30.00

Constitute bodies \$85.00

**AGM 2014:** Masterton Adult Riding Club to Host in Wellington

**SITE 2014:** Nelson Bays Trail Riding Club. Co-hosting – Springston Pleasure Riding Club, North Loburn Adult Riding Club.

Venue: McLean's Island Canterbury TBC

**NITE 2014:** Levin Pleasure Club/Horophenua. Venue: Foxton Racecourse. 24th to 26th January 2014

**MEETING EXPENSES:** \$

Committee Expenses \$1585.10

Review of books \$200.00

Facility \$322.00

Total \$2107.10

**GENERAL BUSINESS:**

*AGM Voting*

Donna will investigate with John Moore about his motion. There will be a remit sent out about the size of our committee. A discussion was held. Noeline move that we defer this to our committee meeting for discussion.

**Christine/Heather**

*AGM Format* – we don't attract enough members from other clubs to our meetings. This can be discussed at a committee meeting as well. **Andrea/Donna**

**MEETING CLOSED:** 1.11pm

**COMMITTEE MEETING 9 June 2013**

**ATCANZ Training Centre**

**De Havilland Way**

**CHRISTCHURCH**

**9am**

1. **PRESENT:**Christine Christian, Heather Cooper, Evelyn Cooper, Mark Kinaston-Smith, Judy Williams,

Glenda Schumacher, Rosemary Lee Oldfield, Donna Harley, Andrea Parker, Noeline Jeffries, Vicky Siddall, Marilyn Montgomery

2. **APOLOGIES:** John Flintoff, Bev Birkett, Sheryl Goble, Helen Hansen, John Moore,

**Judy/Heather**

3. **MINUTES:** The minutes of Teleconference on 10th April 2013 were read by Andrea.

4. **MATTERS ARISING:**

- A discussion was held about the Cross Country phase in NITE/SITE. Mark has expressed that all feedback he has received has indicated that there is a strong liking for the jumping phase. NITE 2014 will run two jumping phases.

- There are more boxes of information to be sent to John Moore from Donna and Helen. Andrea to make sure that these are all sent before the next meeting.

- Christine has advised that the flags will be arriving next week. The North Island and the South Island Vice President will hold these on a permanent basis. They will pass onto clubs running SITE and NITE for those events. Christine will send the North Island Flag direct to Mark for NITE 2014.

## **Vicky/Marilyn**

- Marilyn Tabled Balance sheet for SITE

\$4529.00 Income

\$3341.53 Outgoing

\$1187.47 Surplus

- Vicky gave a brief rundown on site. They had an amazing table of donated gifts, which were used as prizes. This worked very well. Her club was please with the way things were run.

5. **CORRESPONDENCE:** INOUT-

## **6. Financial:**

- NZRC Main account \$4989.06

- NZRC Savings \$5509.13

- NZRC investment \$5087.12

- Bridleways main account \$144.88

- Bridleways savings \$5333.55

Costs of Meeting/AGM \$380-00

Travel costs for Committee \$1585.10

Riders roundup \$380.00 (actually was only \$71.19)

Bridleways \$119.75

## **Moved Marilyn/Christine**

Judy would like the Treasurer to pay the Insurance and then email the executive committee re: Money to Invest.

## **Moved Judy/Mark**

### **7. General Business:**

- Horse Welfare Donation of \$100-00 **Judy/Christine**

- North Island Steward for NITE 2014 is Rosemary Lee-Oldfield.

- South Island Steward for SITE 2014 steward is Mark Kinaston-Smith

- A discussion was held about paying travel for the stewards to attend these events and the role of the steward. The Official Steward must stay for the entire event. Evelyn moved that the full fare be paid by the NZRC provided the Airfares are booked in advanced to secure the best possible price.

## **Evelyn/Noeline**

- *Show Cross/Derby*

Rosemary talked about a new phase she would like in the Rule Book for NITE/SITE. Rosemary had drafted some rules that she thought might work. These were tabled and discussed.

- Evelyn has suggested that we take this home to read. If everyone can come back to our next meeting with any ideas or amendments. Any changes to be given to Andrea who will then pass on to the committee to be discussed.

- John Moore put forward a motion from our last Teleconference. This was discussed at length. NITE/SITE are run by clubs and it's their responsibility to promote these events to the best of their ability.

Mark explained that some Secretary's of clubs do not pass on information to their members. His members in his club were completely unaware about NITE.

We need ways to get information out to individual members of clubs about this?

Some time was spent discussing the size of the National Committee. It was decided that we can leave it as is, and co-op members as required.

Remit: We need a North Island and a South Island Bridleways Convener on National Committee. A remit will need to be in before next AGM.

Evelyn will update the flyers promoting NZRC. Anyone with suitable photos for this pamphlet please email these to Heather to pass onto Evelyn.

Christine talked about having a representative from NZRC who will attend a funeral, in the unlucky case of a Committee member, Patron funeral or life member passing away. Mark suggested that a committee member who is nearest should attend representing NZRC. Any travel costs that is incurred will be reimbursed. The Secretary has approval to buy flowers/card.

Donna has offered to update the NZRC banner. Once this has been done the Secretary/Treasurer will hold this and forward to clubs that hold SITE/NITE. It will also be good if this was brought to meetings.

### **Donna/Glenda**

Christine read out an email from John Moore about the objectives for the future of NZRC. The group split into smaller sections to discuss these.

**NEXT MEETING:** Teleconference.

Tuesday 10th September 2013 7.30pm

Christine to organise this and forward instructions for the committee.

**Meeting Closed:** 11.56am